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[www.jamesCRAFTson.com](http://www.jamesCRAFTson.com)



**MAILING ADDRESS:**  
PO Box 8  
York Haven, PA 17370

**VISIT US:**  
2780 York Haven Road  
Manchester, PA 17345

February 27, 2020

FROM: Melissa A. Bowman, Human Resources

TO: DALLASTOWN AREA HIGH SCHOOL  
700 NEW SCHOOL LANE  
DALLASTOWN, PA 17313

Please be advised that we will be accepting applications for our apprenticeship training program in the following trade classifications:

PLUMBER/PIPEFITTER      SHEET METAL WORKER      ELECTRICIAN

Apprentices are required to attend classes in subjects related to the trade for a minimum of 144 hours per year, each year of their apprenticeship. Tuition fees are paid by the Company—additional materials paid by the apprentice.

We are an equal opportunity employer, and selection of apprentice applicants under this program shall be on the basis of qualification and without regard to race, color, religion, national origin, sex, or non job-related disability.

Individuals interested in becoming an apprentice must apply in person and furnish copies of the following non-returnable materials:

1. Proof of age (copy for our records of birth certificate or similar document).
2. Copy of High School Diploma or GED Certificate, if applicable.
3. Transcripts of Last Grade Completed from Guidance Department of school attended.
4. Proof of Trade Work Experience, if any (letter from employer noting experience).
5. Form 214 for Veterans applying. Other forms may be needed.
6. Three Letters of Reference from acquaintances, other than family.

Applicants shall be of legal working age, and physically fit to perform the duties of the trade. All job offers are contingent upon passing physical/drug test, and furnishing ID and work eligibility documents required by U.S. Immigration Laws.

Applicants placed in the eligibility pool will be interviewed by a representative of our Company. They will be notified of the time and date of the interview.

We will have openings for the placement of apprentices as follows:

1 - PLUMBER/PIPEFITTER    4 - SHEET METAL WORKER    1 - ELECTRICIAN

Interested persons apply to: JAMES CRAFT & SON, INC.  
2780 YORK HAVEN ROAD, MANCHESTER, PA 17345  
APRIL 20, 2020 thru MAY 1, 2020  
9:00 a.m. to 4:00 p.m. Monday thru Friday



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James CRAFT & Son, Inc. is an equal opportunity, affirmative action employer.



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